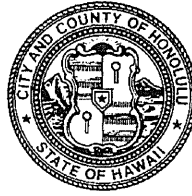


DEPARTMENT OF BUDGET AND FISCAL SERVICES  
**CITY AND COUNTY OF HONOLULU**  
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813  
PHONE: (808) 768-3980 • FAX: (808) 768-3179 • INTERNET: [www.honolulu.gov](http://www.honolulu.gov)



KIRK CALDWELL  
MAYOR

MANUEL T. VALBUENA  
ACTING DIRECTOR

KELLI J. NISHIMURA  
ACTING DEPUTY DIRECTOR

December 30, 2020

**Name**  
**Address 1**  
**Address 2**  
**City, State Zip**

Dear Taxpayer:

The City and County of Honolulu understands the financial impact that the COVID-19 has had on you and your Ohana. Many of you, our valued taxpayers, are experiencing new financial challenges never encountered before and the City is here to continue to support you.

Under the Revised Ordinances of Honolulu, Chapter 8, Article 3, Section 8-3.2 (ROH 8-3.2), the second of two (2) equal real property tax installment payments for Tax Year 2020 – 2021, is due February 22, 2021.

We expect you to pay the 2<sup>nd</sup> Installment Real Property Taxes for Tax Year 2020 – 2021, by the scheduled due date of February 22, 2021 if you are not experiencing an economic hardship. However, if you are experiencing financial economic hardships caused by COVID-19 pandemic, the City is again offering you a special payment option. You may pay your Real Property Taxes due February 22, 2021, in four (4) equal installment payments:

1<sup>st</sup> Payment Coupon for 1/4<sup>th</sup> of the total tax amount owed is due on or before February 22, 2021.

2<sup>nd</sup> Payment Coupon for 1/4<sup>th</sup> of the total tax amount owed is due on or before March 22, 2021.

3<sup>rd</sup> Payment Coupon for 1/4<sup>th</sup> of the total tax amount owed is due on or before April 20, 2021.

4<sup>th</sup> Payment Coupon for 1/4<sup>th</sup> of the total tax amount owed is due on or before May 21, 2021.

Your 2<sup>nd</sup> Installment Real Property Taxes not paid by the due date of February 22, 2021 is considered delinquent. However, if you choose to make four (4) payments utilizing the enclosed coupons and the outstanding real property taxes due are paid in full no later than May 21, 2021, the City will waive penalty and interest charges that have accrued for this installment only.

Any unpaid balance after May 21, 2021, will be delinquent and accrue penalty and interest charges.

Letter from Manuel T. Valbuena  
December 30, 2020  
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Enclose your check payable to "City and County of Honolulu" with the real property tax bill for the full amount due or payment coupon if you choose to make payments in four (4) equal installments. For your convenience, a return envelope is provided. Please refer to the back of the real property tax bill for other available payment options.

The City continues to support all our taxpayers as we navigate together through this unforeseen pandemic and financial hardship. If you have any questions or need additional return envelopes, please contact our Treasury Division at (808) 768-3980, or email us at [bfstreasmalbox@honolulu.gov](mailto:bfstreasmalbox@honolulu.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Valbuena", with a large, stylized initial "M" and a long, sweeping underline.

Manuel T. Valbuena  
Acting Director

Attachments